

## **Ellerslie Classic Car Show**

### **Ellerslie Racecourse Health & Safety**

This document is intended to help Ellerslie Classic Car Show volunteers understand the Health and Safety requirements and rules we will be operating under during the Car Show.

1. First and foremost, we are all responsible for our own health and safety.
2. That means we will take reasonable care that our actions, or inactions, do not cause harm to ourselves and other people.
3. When you arrive at your designated position or job, make sure you identify the nearest Evacuation Assembly Point.
4. You will need to comply with any reasonable instructions of the Auckland Racing Club and/or the Ellerslie Classic Car Show Committee.
5. You must report all accidents and near misses to your Coordinator.
6. There are some active construction sites on the Racecourse at the moment so please look out for them and any associated hazards. Report any unprotected hazards to your Coordinator.
7. Please ensure all emergency exits or hose reels are not blocked and are easily accessed.
8. There is a Speed Limit of 10km/hour throughout the site. Please encourage all drivers comply with this requirement. When doing this, do not put yourself or others at risk of being injured.
9. **NO VEHICLES ARE TO BE MOVED BETWEEN 9.30am & 4pm** without the approval of the event organiser. If you observe vehicle being moved between these times, notify your coordinator immediately.
10. Smoking is allowed in designated areas only.
11. Racecourse rules require that anyone under the influence of drugs or alcohol be removed from site immediately. If you observe people in this condition, please notify your Coordinator. They will arrange for the situation to be dealt with.
12. Persons engaging in violent or disruptive behaviour also need to be removed from site immediately. If you observe people engaging in violent or disruptive behaviour, please notify your Coordinator. They will arrange for the situation to be dealt with.
13. If you encounter an emergency situation or see one emerging, raise the alarm by notifying your coordinator and dial 111. Tell the operator that the address is: Ellerslie Racecourse – 80 Ascot Ave.
14. If you hear an emergency alarm or siren, stop what you are doing and proceed to the nearest Evacuation Assembly location. Please direct those around to do the same. Do not return to the Racecourse until instructed to do so by your Coordinator.